



## Checklist of Requirements for Consular Report of Birth Abroad (CRBA)

American Citizens Services  
U.S. Embassy, Niamey

Updated: 05 November 2019

### IMPORTANT REMINDERS

Bring the ORIGINAL and a PHOTOCOPY of all appropriate documentation in order to avoid any delays. Generally, we will return your original documents after we have seen them. You may be asked to provide additional documentation at the time of your interview. You will be given 90 days to submit the requested documentation or the case will be closed. **ALL FEES ARE NON-REFUNDABLE.**

- Consular Report of Birth Abroad (CRBA) applications require an appointment. To request an appointment, follow the instructions on our website: <https://ne.usembassy.gov/u-s-citizen-services/>
- Personal appearance of the applicant/child is required.
- Non-Refundable Application Fee (To be paid during the appointment)  
The fee is **\$100**, which must be paid in either U.S. Dollars or the equivalent in CFA at current exchange rates. Credit and debit cards are not accepted.
- 2 x 2 inch photos of applicant (2 pcs.)  
For photo guide and samples, please refer to: <https://travel.state.gov/content/travel/en/passports/how-apply/photos.html>
- Application for Consular Report of Birth Abroad (DS-2029)  
Fill-out or complete the form but **DO NOT SIGN!**  
Download and print Form DS-2029 at <https://eforms.state.gov/Forms/ds2029.PDF>
- Only the child's parent(s), legal guardian, or person acting in loco parentis for the child may apply on the child's behalf. If a person other than a parent or the child is applying for the CRBA, the person must present a certified copy of legal guardianship or notarized affidavit or letter of authorization (LOA) from the parent(s) authorizing the person to make the application. The affidavit /LOA must specifically authorize the representative to apply for the CRBA. The document must be duly notarized by a U.S. commissioned notary or a U.S. Consular Officer. The parents must also provide photocopies of the front and back side of the photo identification used during notarization of the affidavit /LOA.
- Child's original birth certificate issued by Etat Civil
- Evidence of parent's U.S. citizenship  
The U.S. citizen parent must have been a U.S. citizen at the time of the child's birth. Examples may include, but are not limited to the following: original valid or expired U.S. passport, U.S. birth certificate, Consular Report of Birth Abroad, Certificate of Naturalization, or Certificate of Citizenship, and etc.
- Evidence of identification for non-U.S. citizen parent
- Evidence of U.S. Citizen-parent's physical presence in the United States**

The U.S. citizen parent must bring proof of sufficient physical presence or residence in the United States BEFORE the child's birth. Examples of documents that can help to prove physical presence may include, but are not limited to: old and current passports (U.S. or foreign), official school transcripts, Income Tax Returns and W2s, Social Security earnings statement, a Military Statement of Service or DD-214 Separation Statement (U.S. military members only), or other official public documents. Visit our website for the number of years of physical presence in the U.S. REQUIRED for the transmission of U.S. Citizenship at birth: <https://travel.state.gov/content/travel/en/legal/travel-legal-considerations/us-citizenship/Acquisition-US-Citizenship-Child-Born-Abroad.html>

Parents' marriage certificate, if applicable

Divorce and Annulment Decrees/Death Certificates, if applicable

Parents will need to show termination of all prior marriages. For a death that occurred in Niger, a Consular Report of Death Abroad issued by the U.S. Embassy or a death certificate issued by Etat Civil is required.

**If the parents were not married when the child was born – evidence of legitimation**

This must be submitted if the applicant's parents were not married at the time of the applicant's birth.

More information is available here: <https://travel.state.gov/content/travel/en/legal/travel-legal-considerations/us-citizenship/Acquisition-US-Citizenship-Child-Born-Abroad.html>

**Evidence of the parents' location at the time of conception**

Examples may include, but not limited to: passports, travel orders, flight records, entry and exit records, etc. A notarized photocopy of each passport and all its pages may be submitted in lieu of the original passport.

Evidence of the mother's pregnancy

Examples may include but not limited to: ultrasound reports, sonograms, pictures of pregnancy, prenatal check-up records, hospital records, etc. NOTE: For Assisted Reproductive Technology (ART) method, biological parents should submit medical records detailing the method/procedures done.

Evidence of parents' relationship before pregnancy

Examples may include, but are not limited to: photos, letters, emails, chat messages, etc.

### **Blood Relationship**

A biological relationship with the child/applicant and the claimed U.S. citizen parent must be established. The burden of proving the blood relationship is on the person making the claim to U.S. citizenship. When no substantive form of credible evidence is available in conjunction with a CRBA application, a parent may find genetic testing to be a useful tool for confirming a stated biological relationship.

**NOTE:** Genetic (DNA) testing is a useful tool for verifying a biological relationship when no other form of credible evidence is available. However, *do not initiate DNA testing unless it is recommended by the U.S. consular officer*. A DNA test done independently and not according to Department of State procedures will not be accepted. For more information, please refer to:

<https://travel.state.gov/content/travel/en/legal/travel-legal-considerations/us-citizenship/US-Citizenship-DNA-Testing.html>

**If you would also like to apply for a U.S. passport, please download and complete the Application for a U.S. Passport form (DS-11) at <https://eforms.state.gov/Forms/ds11.pdf> .**